

# MORETELE LOCAL MUNICIPALITY



## DISASTER AND RISK MANAGEMENT POLICY

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## 1. VISION

- ✓ To have an effective and sustainable Disaster Management.

## 2. MISSION

- ✓ To strive for effective prevention, mitigation and emergency relief response to catastrophes and disastrous fatalities through optimal utilization of Financial, human and material resources to amicably reduce risks for the people of Moretele.

## 3. AIMS AND OBJECTIVES

- ✓ To enforce an integrated multi-sectoral, multi-disciplinary process of planning and implementation of measures as adopted by the Moretele Local Municipality, aimed at

1. Preventing or reducing the risk of disaster in Moretele
2. Mitigating the security or consequences of such disaster
3. Emergency preparedness in the pre/post disaster situation
4. Integrated multi-sectoral rapid and effective response to disasters
5. Post-disaster recovery, rehabilitation and reconstruction.

## 4. RELEVANT ROLE PLAYERS

The following spheres of government have been identified as relevant role players:

### 4.1 NATIONAL GOVERNMENT

- ✓ Department of Provincial and Local Government.

### 4.2 PROVINCIAL GOVERNMENT

- ✓ (Including local and regional offices of the following Departments)
  - ✓ Department of Local Government, Traffic Control and Traffic Safety
  - ✓ Department of Social Services, Population and Development
  - ✓ Department of Premier
  - ✓ Department of Health
  - ✓ Department of Education
  - ✓ Department of Housing

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- ✓ Department of Agriculture, Conservation
- ✓ Department of Public Works, Roads and Transport
- ✓ Department of Sports, Arts, Culture and Recreation
- ✓ Department of Correctional Services

### 4.3 LOCAL GOVERNMENT

The Moretele Local Municipality

- ✓ Council
- ✓ Chairperson of the Executive Committee
- ✓ Municipal Manager
- ✓ Managers of Departments
- ✓ Chief Public Safety
- ✓ Chief Fire Officer
- ✓ Other Officials (as needed)

The Municipal Manager is tasked with the responsibility of co-ordinating Disaster Management and will report to the Chairperson of the Executive Committee (or the Executive Mayor).

#### 4.4 EXTERNAL ROLE PLAYERS

- S.A.P.S
- S.A.N.D.F
- Traffic Services
- Doctors
- Ambulance Services
- Local Correctional Services
- Department of Health (Local) e.g. Hospital, Clinics
- Social Services
- NGO's of Moretele
- CBO's (Community Base Organisations)
- Eskom Fire/Rescue Services
- Church Organizations within Moretele
- Telkom
- News Media
- SABC and Radio Stations
- Government Schools in the Moretele Area
- Private Providers / Suppliers of Goods and Services

#### 4.5 VOLUNTEERS

Special training programs should be developed for persons interested in volunteering their services. These programs should address issues such as mitigation prevention, vulnerability assessments and greater awareness of risks and hazards as well as general preparedness and response. Preference to be given to Moretele Local Municipality employees to do duties during disasters.

#### 5. DISASTER MANAGEMENT STRUCTURE

See annexure A

##### 5.1 LOCAL DISASTER MANAGEMENT CENTRE

There shall be a Local Disaster Management Centre in Makapanstad, which shall be managed by the chief fire officer.

##### 5.2 ADVISORY COMMITTEE

The Chairperson of the Executive Committee shall be advised by the Local Disaster Management Committee composed of:

- ✓ Municipal Manager and / or designated person
- ✓ Managers of Department and / or designated person in each department
- ✓ Councillors as nominated by Council
- ✓ Director community development services
- ✓ Chief Fire Services
- ✓ External role-players mentioned in 4.4 above as may be identified by the committee.

##### 5.3 OPERATIONAL SITE

✓ The centre shall have its operational and administrative site in Makapanstad.

- ✓ The structural communication of the centre with other Disaster Management Offices shall be as follows:

1. National Disaster Management Committee
2. Provincial Disaster Management

3. District Municipality Disaster Management Committee
4. Local Disaster Management Centre

#### 5.4 FUNCTIONS AND POWERS OF THE LOCAL DISASTER MANAGEMENT CENTRE

- a) Prepare disaster management plans
- b) Co-ordinate and align the implementation of its plans
- c) Regularly review and update its plans
- d) Manage and co-ordinate disaster activities
- e) Co-ordinate activities of other Municipal Centres, if needed
- f) Functions / Operations (See annexure B)

### 6. DISASTER MANAGEMENT STRATEGIES

#### 6.1 PREPAREDNESS

- ✓ Co-ordinate the training of the Councillors, officials and communities
- ✓ Providing awareness campaigns for local communities
- ✓ Assess and evaluate the level of preparedness in Moretele on an ongoing basis

#### 6.2 MITIGATION

##### 6.2.1 Hazard Assessment

There needs to be timeous assessment of hazards in disaster-prone areas. This assessment must highlight areas, which are extremely vulnerable to different forms of disasters. A classification of such areas must be such that: High-risk areas These are "hot-spot" areas where there is no resource capacity of infrastructure of dealing and managing any form of disaster. Low-risk areas. These are areas with limited resources capacity and infrastructure and most likely to be highly vulnerable to certain forms of disasters.

##### 6.2.2 Warning Systems

The centre must act as repository of and conduit for information concerning disasters and disaster management, must for this purpose:

- ✓ collect information on all aspects of disasters and disaster management
- ✓ process and analyse such information, and
- ✓ develop and maintain an electronic database.

#### 6.3 RECONSTRUCTION AND REHABILITATION

Reconstruction measures:

6.3.1 Redesigning and re-arrangement of infrastructure to prevent a similar disruptive disaster occurrence. This is particularly with regards to nature, immovable properties, service infrastructure etc.

6.3.2 Rebuilding and replacement of infrastructure in an integrated and suitable manner such that it conforms to engineering codes that prevent severity in case of similar disastrous occurrences.

6.3.3 Co-ordinate implementation of priority projects as identified in the strategic plans such as IDP's for mitigating purposes.

6.3.4 Provide necessary counselling, emergency relief response etc.

#### 6.4 RISK REDUCTION

- ✓ Effective assessment, evaluation and implementation of plans.
- ✓ Effective co-ordination of structures for integrated Disaster Management .
- ✓ Intensive awareness campaigns.
- ✓ Provision of Disaster equipment and machinery – request funds.
- ✓ Request financial assistance where possible to alleviate any possibility for severe catastrophes.

#### 6.5 RESCUE AND RELIEF

Role players shall utilise available resources to ensure effective rapid response counselling and immediate relief.

#### 7. LOCAL DISASTER MANAGEMENT PLAN

The Council shall ensure that Moretele Local Municipality has a credible, effective and self-sustainable disaster management plan for the people of Moretele.

##### 7.1 LOCAL DISASTER MANAGEMENT COMMITTEE

This committee shall, among other things, identify the following for Implementation:

- ✓ Assessment of needs and backlogs
- ✓ Evaluation of such needs with regards to current status quo and envisaged ideal capacity
- ✓ Development alternatives to be implemented to close the gap between such current status quo and such ideal capacity
- ✓ Conversion of such alternatives into adopted strategies
- ✓ Formulation of safety programmes and plans
- ✓ Estimation and costing of programmes and plans (financing)
- ✓ Implementation and evaluation of programmes and plans
- ✓ Revision and review of plans

#### 8. OPERATIONALIZATION OF THE PLAN

The plan shall provide and promote a simultaneous implementation of phases of disaster management whereby a coherent, multi-disciplinary approach will be integrated in Moretele.

#### 9. FUNDING DISASTER MANAGEMENT

The financial responsibility for disaster management is borne by Local Government, however, depending on the magnitude of the disaster and the capacity of the relevant Municipality, Provincial and National Government may become involved. Relief may also be provided through the Disaster and Emergency Fund in terms of the Fund Raising Act, No 107 of 1978.

#### 10. BUDGETING

Budgets of municipalities and provincial government departments involved in disaster management system must be adapted to provide for a budget item called "Disaster Management". The main purpose of this item is to make provision for, among other things, the following:

- ✓ The staff and involvement of other resources to assess disaster risks
- ✓ Development of disaster management plans
- ✓ Development of risk-reduction strategies
- ✓ Ability to respond to disasters.

## **Donations**

Co-ordinate financial and material donations for immediate affected communities from public-private sectors, NGO's etc.

## **11. DECLARATION OF DISASTERS**

### **RATIONALE FOR DISASTER DECLARATIONS**

The reasons for the declaration of a disaster should include the following:

- ✓ Facilitating quick response to emergencies
- ✓ Facilitating speedy release of funds ensuring the rapid mobilisation and deployment of resources
- ✓ Granting special powers to municipal manager and other relevant officials to take appropriate actions
- ✓ Expediting the implementation of disaster management plans

## **12. DETERMINING MAGNITUDE OF DISASTER**

- ✓ All role-players in disaster management shall play a role in deciding on the magnitude of the disaster.
- ✓ The disaster management centre in consultation with relevant roleplayers shall decide on the magnitude of disaster.

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## **13. CLASSIFICATION OF DISASTERS**

### **13.1 LOCAL DISASTER**

A disaster is a local disaster if:

- ✓ It affects a district or local municipality only; and the municipality concerned, or, if it is a district or local municipality, that municipality either alone or with the assistance of local municipalities in the area of the district Municipality, is able to deal with effectively.

### **13.2 PROVINCIAL DISASTER**

A disaster is a provincial disaster if:

a) it affects:

- ✓ more than one municipality or district municipality in the same province, which is unable to deal with it effectively; and the province concerned is able to deal with it effectively.

### **13.3 NATIONAL DISASTER**

A disaster is a national disaster if it affects:

- ✓ more than one province; or
- ✓ a single province is unable to deal with it effectively.

## **14. LEGISLATION**

The following legislation has been utilized or referred to for this policy:

- ✓ Disaster Management Bill, 2000
- ✓ Public Finance Management Act, 1999
- ✓ Local Government: Municipal Structures Act, 1998
- ✓ Local Government: Municipal Finance Management Act, 2000
- ✓ State of Emergency Act, 1995
- ✓ Fire Brigade Act